

Policy statement

Altaira expects all Suppliers in our supply chain to adopt an approach to ethical and sustainable business practices which is consistent with Altaira’s standards.

The Directors and senior executives are responsible for setting the Supplier Policy and overseeing its compliance.

Every Altaira Employee who deals with Suppliers is responsible for ensuring that this policy is followed.

Altaira is committed to the procurement of quality goods and services that demonstrate whole-of-life value for money. Altaira is also committed to socially and environmentally responsible sourcing practices.

Altaira seeks to work with Suppliers who share the principles outlined in this policy and who are prepared to commit themselves to meeting the requirements of these principles.

When selecting Suppliers, Altaira undertakes an assessment of the prospective Supplier’s social policies and credentials, particularly their compliance to modern slavery laws. Altaira also assesses environmental policies and credentials.

Altaira has developed a set of expectations to ensure that our Suppliers:

- provide a reliable supply of high-quality products and services
- have zero tolerance for all forms of modern slavery in their operations and supply chains
- pursue environmentally sustainable business practices

Altaira reviews Supplier compliance with this policy through a formal assurance program including formal internal audits. Altaira is committed to working with Suppliers to support necessary improvements, however, it will also take action if Suppliers do not meet the requirements of this policy and other related standards.

Altaira’s Suppliers are required to comply with this policy as it applies to their own businesses and to their business interactions with Altaira.

To whom does this policy apply?

This Policy applies to all Altaira Suppliers in our global supply chain.

Definitions
Supplier

Supplier means any supplier of goods or services to Altaira (individual or organisation) who is not an Employee. This also includes consultants, contractors, agents and other third parties.

Modern slavery

Modern slavery includes all forms of people trafficking, slavery and slavery-like practices, including servitude, forced labour, child labour and instances of deceptive recruitment for labour and services.

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Expectations

Quality products and services

Altaira is committed to the procurement of high-quality products and services that generate quality, innovative and financial benefits. In addition to the quality of products, the ongoing and uninterrupted supply of chosen products is a key factor in procurement decisions. Suppliers are required to provide high-quality products and services in agreed timeframes. Suppliers are also required to comply with any reasonable requests for information or reports pertaining to products and services, and to provide that information in a format and timeframe agreed by Altaira.

Human Trafficking

Altaira requires Suppliers to act in accordance with international human rights principles, including those concerning slavery and child labour. Altaira will not tolerate slavery or human trafficking, or abusive or unfair treatment in any part of its own business or in any of its supply chains.

Altaira will consider whether Suppliers:

- allow all employment to be freely chosen
- employ only those individuals with a legal right to work in that jurisdiction
- support workers' rights to freedom of association and collective bargaining
- comply with all relevant laws and regulations in relation to legal minimum rates of pay and other conditions of employment for workers, such as fair working hours, leave entitlements, meal and rest breaks and other conditions designed to enhance

Environmentally sustainable business practices

Altaira recognises its corporate responsibility to respect and improve the environment in which we work and live. Altaira is committed to meeting all legislative environmental requirements, to reducing pollution and waste, and to achieving continual improvement in environmental performance.

Altaira requires its Suppliers to adopt a similar approach to ensuring they conduct their business operations in a manner that promotes environmental sustainability, adheres to all relevant environmental laws and regulations and aims to reduce waste.

Altaira may question and audit Suppliers with respect to:

- environmental authorisations and reporting
- management and reduction of greenhouse gas emissions
- management and reduction of waste, including hazardous waste
- sustainable sourcing practices and traceability

 Recoverable Signature

X 

Liz Jones

RCO Manager

Signed by: ae97df3f-d8eb-4284-92a9-20f615120dc7

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